

Club Constitution - YORK TRIATHLON CLUB

1. Name

The club will be called YORK TRIATHLON CLUB and will be affiliated to Triathlon England.

2. Aims and objectives

The aims and objectives of the club will be:

- To offer coaching, training and competitive multisport opportunities in triathlon.
- To promote the club within the wider local community and the sport of triathlon.
- To ensure a duty of care to all members of the club.
- To provide all its services in a way that is fair and inclusive to all club members.
- To ensure, through the implementation and practice of relevant and up to date policies, that all present and future members receive fair and equal treatment.

3. Membership

Membership should consist of officers and members of the club.

All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations, policies and codes of conduct that the club has adopted.

4. Membership fees

Membership fees will be set annually and agreed by the Management Committee.

Fees will be paid annually in April

5. Officers of the club

The officers of the club will be:

- Chair
- Secretary
- Treasurer
- Club Welfare Officer
- Membership Secretary
- Communications Officer
- Any other relevant position

Officers will adhere to the defined job descriptions.

Officers will be elected annually at the Annual General Meeting.

All officers will retire each year but will be eligible for re-election.

6. Committee

The club will be managed through the Management Committee consisting of the officers of the club.

The Management Committee will be convened by the Secretary of the club and held no less than 8 per year.

The quorum required for business to be agreed at Management Committee meetings will be 3, of which one needs to be the chair or the treasurer.

The Management Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the club.

The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.

The management committee will be responsible for ensuring any complaints are dealt with in line with the club's Complaint Policy and Procedure.

7. Finance

All club monies will be banked in an account held in the name of the club.

The Club Treasurer will be responsible for the finances of the club.

The financial year of the club will end on 31st December

An independently examined statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

Any cheques drawn against club funds should hold the signatures of the Treasurer plus one other officer.

8. Annual General Meetings

Notice of the Annual General Meeting (AGM) will be given by the Club Secretary. Not less than 14 clear days' notice to be given to all members.

The AGM will receive a report from officers of the Management Committee and a statement of the independently examined accounts.

Nominations for officers of the Management Committee will be sent to the Secretary prior to the AGM.

Election of officers is to take place at the AGM.

All members have the right to vote at the AGM.

The quorum for AGMs will be 15 members or 10% of the total membership, whichever is the greater.

The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

9. Dissolution

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, any assets of the club that remain

after the discharge of the debts and liabilities of the Club shall be given to a charity or charities (or other non-profit making organization having objects similar to those of the Club for the furtherance of such objects) nominated by the last Committee.

10. Amendments to the constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

11. Declaration

YORK TRIATHLON CLUB hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Signed:

Date:

Name:

Club Chair

Signed:

Date:

Name:

(on behalf of) Club Secretary